



Inner North East Community Committee

Chapel Allerton, Moortown, Roundhay

Meeting to be held in Reginald Centre, Chapeltown Road, Leeds, LS7 3EX

Monday, 4th March, 2019 at 6.30 pm

Councillors:

J Dowson	- Chapel Allerton;
M Rafique	- Chapel Allerton;
E Taylor	- Chapel Allerton;

R Charlwood	- Moortown;
S Hamilton	- Moortown;
M Shazad	- Moortown;

J Goddard	- Roundhay;
E Tunnicliffe	- Roundhay;
A Wenham	- Roundhay;





Agenda compiled by: Natasha Prosser 0113 3788021
Governance Services Unit, Civic Hall, LEEDS LS1 1UR
East North East Area Leader: Jane Maxwell Tel: 336 7627

*Images on cover from left to right:
Chapel Allerton - Chapeltown Big C; Chapel Allerton tree
Moortown - Moortown Corner Shops; Gledhow Valley Woods
Roundhay – Oakwood Clock; Roundhay Park*

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded). (*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting).	
2			EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC 1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report. 2 To consider whether or not to accept the officers recommendation in respect of the above information. 3 If so, to formally pass the following resolution:- RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-	
3			LATE ITEMS To identify items which have been admitted to the agenda by the Chair for consideration (The special circumstances shall be specified in the minutes)	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
4			DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-18 of the Members' Code of Conduct	
5			APOLOGIES FOR ABSENCE To receive any apologies for absence	
6			OPEN FORUM In accordance with Paragraphs 4:16 and 4:17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.	
7			MINUTES OF THE PREVIOUS MEETING To confirm as a correct record the minutes of the previous meeting held 3 rd December 2018	1 - 6
8			CONNECTING LEEDS - NEXT PHASE OF PUBLIC ENGAGEMENT - A61 To consider the report of the Project Manager, City Development advising Members that a verbal update on the next phase of public engagement – A61 will be provided at the meeting.	7 - 8

Item No	Ward/Equal Opportunities	Item Not Open		Page No
9			LASBT REVIEW UPDATE To consider the report of the Leeds Anti Social Behaviour Team (LASBT) which provides the Inner North East Community Committee with an update on the review of the service. (Report attached)	9 - 16
10			MEANWOOD VALLEY To consider the report of the Senior Ranger, Communities and Environment introducing a report on the progress of the Wilderness on Your Doorstep project. (Report attached)	17 - 34
11			FINANCE REPORT To consider the report of the East North East Area Leader which provides details of the Inner North East Community Committee Wellbeing Budget, including the Wellbeing/Youth Activity Funding 2019/20. (Report attached)	35 - 42
12			COMMUNITY COMMITTEE UPDATE REPORT To consider the report of the Area Leader which provides an update on the work programme of the Inner North East Community Committee, its recent successes and current challenges. (Report attached)	43 - 54

Item No	Ward/Equal Opportunities	Item Not Open		Page No
13			COMMUNITY COMMENT To receive any feedback or comments from members of the public on the reports presented to this Community Committee meeting. A time limit for this session has been set at 10 minutes. Due to the number and nature of queries it will not be possible to provide responses immediately at the meeting. However, members of the public shall receive a formal response within 14 working days.	
14			DATES, TIMES & VENUES OF INNER NORTH EAST MEETINGS 2019/20 To consider the report of the City Solicitor seeking approval of a proposed schedule of dates and times for Inner North East meetings during the 2019/20 Municipal Year. The report asks Members to consider venues. (Report attached)	55 - 58
15			DATE AND TIME OF NEXT MEETING To note the date and time of the next formal meeting is proposed as Monday, 1st July 2019 at 7.00pm. MAP OF VENUE	59 - 60

Item No	Ward/Equal Opportunities	Item Not Open		Page No
			<u>Third Party Recording</u> Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda. Use of Recordings by Third Parties – code of practice a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title. b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.	

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INNER NORTH EAST COMMUNITY COMMITTEE

MONDAY, 3RD DECEMBER, 2018

PRESENT: Councillor E Taylor in the Chair

Councillors R Charlwood, M Rafique,
M Shazad, E Tunnicliffe and A Wenham

30 Appeals Against Refusal of Inspection of Documents

There were no appeals against refusal.

31 Exempt Information - Possible Exclusion of the Press and Public

There was no exempt information.

32 Late Items

There were no late items.

33 Declarations of Disclosable Pecuniary Interests

There were no declarations of disclosable pecuniary interests.

34 Apologies for Absence

Apologies were received from Councillors: S Hamilton and J Dowson.

35 Open Forum

Members of the public addressed the meeting under the provisions of Paragraphs 4:16 and 4:17 of the Community Committee Procedure Rules (Open Forum):

Freedom4Girls- Victoria Abrahams (Operations Manager) attended the meeting and provided information on the work on-going around campaigning with projects, to reduce period poverty in the UK. The Committee heard that voluntary work is set up across schools and hubs, to provide support to both sexes, to break down silence through workshops. The Committee further heard that donations of sanitary products were accepted in a number of donation stations set up across Leeds. The overall aim Victoria intended for their charity to provide, is to remove the stigma around this issue and help individuals build up their confidence. The Committee were asked to support the Campaign and provide further help and suggestions.

Members offered to provide help, in supporting the initiative of the Freedom4Girls charity'.

RESOLVED- To:

- A. Note the discussions.
- B. Request that an e-mail be sent to all Councillors providing information on where contributions can be made.

36 Minutes of the previous meeting

RESOLVED – To approve the minutes of the previous meeting held 3rd September 2018 as a correct record.

37 UNIVERSAL CREDIT UPDATE

Simon Betts, Relationship Manager, Department for Work & Pensions provided the Committee with an update on Universal Credit.

The report had formed the basis for discussions during the informal workshop session held prior to the formal meeting. The key issues highlighted were:

Universal Credit will replace 6 existing benefits including:

- Income based Employment and Support Allowance
- Working Credits
- Income Support
- Child TAX Credits
- Income based job seekers allowance
- Housing benefit
- Payments will be one single transaction, paid monthly, to one individual per household.
- Universal Credit is based upon the amount of money an individual earns per month as opposed to how many hours worked.
- The process for making the claim online and the measures in place for assisting individuals in need of additional support.
- Alternative payment arrangements in place; advanced payments.
- Emphasised the role of advocates, to provide assistance for claimants.

In response to questions, the following was discussed:

- Approximately 60,000 (15%) Leeds residents', currently claim benefits and 8,000 are on Universal Credit.
- Partnerships with the Housing Team are in place, to provide support with making claims and liaising with Landlords.
- Piloting work in 3 GP surgeries, to provide additional advice and support.
- Digital support would be available across the city and staff in job centres would be able to assist with making claims.
- The measures in place to assist issues around safeguarding included:
 - Splitting payments in the household could be arranged
 - The Social Justice Team can carry out visits to support the individual's needs.
- Staff in place to overcome communication barriers and interpreters were available.

Draft minutes to be approved at the meeting
to be held on Monday, 4th March, 2019

The Chair requested that an update in 12 months, with progress on the roll out of Universal Credit, would be useful.

RESOLVED – To:

- A. Note the presentation and report
- B. Note the intention to receive an update in 12 months, on the progress of the Universal Credit roll out.

38 YOUTH WORK REVIEW

The Head of Commissioning, Children and Families, submitted a report presenting the findings of the Youth Work review and the recommended option for future commissioning arrangements.

The following were in attendance:

Kate Sibson – Commissioning Manager

Vicky Fuggles – Youth Offer Quality Assurance Lead

The following information was appended to the report:

- Inner North East Outline youth work budget
- Inner North East Community Committee Profile data

The recommended commissioning model was set out at point 12 of the submitted report and incorporated the following features:

- Geographically Targeted Youth Service
- Transitional Youth Inclusion Service
- NEET Prevention Project

The table provided Members with a description of the future service area and the proposed budget for the service.

Members' attention had been drawn to the need of providing youth service provision to groups aged 9-12 years and the importance of external partnership work was noted.

Members were informed that more detailed information could be provided at ward Member briefing.

Members raised concern that the Inner North East data contained in the report, measuring the population of young people, wasn't a true reflection for each ward those of which were in the most deprived areas and already struggling with school places. Members were advised by officers, the ward data would be provided for them, at ward briefings.

RESOLVED-

- A. That Members respond to the ward briefings invitation.
- B. That the request of individual ward data would be provided during the upcoming ward briefings.

- C. That the contents of the report and the recommended future commissioning arrangements be noted.

39 WELLBEING REPORT

The report of the Area Leader provided Members of the Inner North East Community Committee with details of its Wellbeing Budget, along with the Wellbeing/Youth Activities Funding available for the 2018/19 year and details of projects approved since the previous meeting under the delegated authority of the Director of Communities and Environment.

A Member of the Inner North East Community Committee, queried the recalculation of the Wellbeing allocation for 2018/19 and requested the revised formula is supplied.

RESOLVED-

- A. To note the current balances for 2018/19 and the spend to date against these budgets as set out in this report and Appendix 1 and Appendix 2.
- B. Note the CIL guidelines, attached in Appendix 3.
- C. To note the delegated decisions made since the last meeting of the Inner North East Community Committee (3rd September 2018) as outlined in the table at paragraph 27.
- D. That the request of the revised Wellbeing allocation formula is provided to the Member.

40 COMMUNITY COMMITTEE UPDATE REPORT

The Area Leader submitted a report providing an update on the work programme of Inner North East Community Committee including the Committee's sub groups, local partnerships and events held in the locality since the last meeting.

Preet Matharu, Localities Officer, presented the report. Highlighting the success of the activities and events in the locality. Members noted the upcoming Youth Summit meeting will be held 29th January 2019.

Members were pleased to hear that the community parks in the Inner North East Area, all passed the Leeds Quality Park assessments.

Members were advised of the growth within the Inner North East Communities Team with their use of social media to promote their work and events. It was noted that their Facebook page currently receives a following of 707 people.

RESOLVED- To note the contents of the report.

41 Community Comment

The Chair noted the opportunity for members of the public to give feedback and/or queries on the reports presented during the formal part of the

Community Committee meeting, the intention being that the written response would be provided within 14 days. No comments were raised.

42 Date and Time of Next Meeting

RESOLVED – To note the date and time of the next meeting as Monday 4th March 2019 at 7.00pm.

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Report of: Connecting Leeds

Report to: Inner North East Community Committee

Report author: Yvonne Roberts, 0113 271865

Date: 4 March 2019

To note

Next Phase of Public Engagement - A61

Purpose of report

1. To provide the Inner North East Community Committee with a verbal update on next phase of public engagement - A61

Main issues

2. The verbal report is provided at the specific request of the Community Committee.
3. There will be an opportunity for questions from elected members and residents after the presentation.

Recommendations

4. To note the contents of the verbal report that will be provided.

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Report of: Leeds Anti-Social Behaviour Team

Report to: Inner North East Community Committee

Report author: Claire Smith, 0113 3786428

Date: 11 March 2019

To note

Leeds Anti-Social Behaviour Team Review

Purpose of report

1. To provide the Inner North East Community Committee with an update on Leeds Anti-Social Behaviour Team Review.

Main issues

2. The attached report is provided at the request of the chair of Inner North East Community Committee.

Recommendations

3. To note the contents of the briefing note and receive the update from Leeds Anti-Social Behaviour Team.

Overview

- a) In order to ensure the long-term sustainability of LASBT, the team has been consulting on the how it can redesign aspects of the service to better respond to the challenges it faces.
- b) The consultation has highlighted that current levels of demand are unsustainable and that an increasing number of individuals interacting with the service – both perpetrators and victims – have very complex needs and vulnerabilities.
- c) The consultation identified a need to:
 - a. Revise processes to ensure decision making is based on an effective triage system
 - b. Embed the identification and assessment of risk in procedures from the first point of contact.
 - c. Extend and strengthen partnership working.
- d) Redesigning some of the ways in which LASBT operates offers the opportunity to complement wider LCC ambitions around the Inclusive Growth Strategy, and will also reflect the priorities of both the Safer Leeds Community Safety Strategy and the Best Council Plan.

1. Background information

1.1 Development of Leeds Anti-Social Behaviour Team (LASBT)

- 1.1.1 In October 2009 the Home Secretary, Rt. Hon. Alan Johnson MP announced a package of practical measures to improve the collective response to ASB. This followed an incident elsewhere in the country where a subsequent report criticised the failures of both the local council and the police to share information and respond appropriately.
- 1.1.2 In January 2010 it was agreed that a comprehensive review would take place in Leeds of the local partner agency protocols and processes used to respond to, and tackle, Anti-Social Behaviour. This was completed using the nationally recognised QUEST methodology and under the guidance of a governance board representing senior leaders of partner agencies.
- 1.1.3 As a result of the recommendations of that review, a multi-agency unit – Leeds Anti-Social Behaviour Team (LASBT) – was established to deliver a specialist ASB service through locally based teams. Uniform service standards were also introduced to ensure consistency of delivery across all teams.
- 1.1.4 Due to the success of the team, the domestic noise and out-of-hours noise nuisance team was transferred and integrated into LASBT in 2012.

1.2 Current Provision

- 1.2.1 LASBT is part of Safer Leeds. It includes officers from Leeds City Council, West Yorkshire Police, Housing Leeds, Belle Isle Tenant Management Organisation, West Yorkshire Fire and Rescue Services, Youth Offending, and Victim Support.
- 1.2.2 There are currently three operational teams covering the South and City Centre, East North East, and West North West areas of Leeds. The team are supported by a performance and information team based at Merrion House.
- 1.2.3 The out-of-hours noise nuisance team is co-located within the LeedsWatch Service.

1.3 Defining Anti-Social Behaviour

- 1.3.1 LASBT was designed to deal with behaviour that cannot be reasonably resolved through tenancy management or mediation. This includes (but is not limited to) those listed below:-
 - **Harm to individuals**
Harassment, threats of violence and/or intimidation, racist behaviour or language and verbal abuse.
 - **Harm directed at communities**
Drug dealing and misuse, street drinking, prostitution, kerb crawling, aggressive begging, public drunkenness and disorder and persistent domestic noise nuisance.
 - **Environmental harm**
Graffiti and vandalism/damage to public property.
- 1.3.2 The Anti-social behaviour, Crime and Policing Act 2014 uses two definitions of ASB depending upon whether the ASB is related to a housing function.
- 1.3.3 In relation to housing, LASBT works across all tenures. Where anti-social behaviour has occurred in a housing context, LASBT will consider whether the conduct is capable of causing nuisance or annoyance to a person in relation to that person's occupation of residential premises or whether the conduct is capable of causing housing-related nuisance or annoyance to any person.
- 1.3.4 Where anti-social behaviour occurs in a non-housing related context the test will be as to whether the behaviour has caused, or is likely to cause, harassment, alarm or distress to any person.

1.4 Why is a review needed?

- 1.4.1 The nature of the issues facing LASBT has evolved since the service was established. There has been increased demand for the service, which is responding to a far greater number of complex cases and high risk incidents.
- 1.4.2 The volume of incoming referrals relating to noise nuisance, in particular, is significantly limiting the team's ability to deliver much needed work around prevention, intervention and community empowerment.
- 1.4.3 The breadth of issues being referred has also increased. The interpretation of many people outside of the service of what constitutes 'anti-social behaviour' has expanded, with ASB becoming a 'catch all' for activity ranging from minor instances of noise nuisance to serious criminal activity.

- 1.4.4 Furthermore, an increasing number of those interacting with the service – both victims and perpetrators - are displaying complex support needs and vulnerabilities. Those support needs often require specialist interventions, which LASBT is not best placed to deliver.
- 1.4.5 Organisations including Shelter have demonstrated that ASB is often prevalent where there are wider risk factors such as living in a disadvantaged neighbourhood and/or poor housing, or in a family where there is conflict, social exclusion or poverty.
- 1.4.6 With this in mind, redefining the way in which LASBT operates offers the potential to complement wider ambitions around the Council's inclusive growth strategy, especially in the context of support for priority neighbourhoods and also work within children's services and adult social care to support vulnerable families.

2. Main issues

- 2.1 The consultation process to date has underlined the strengths of the **multi-agency approach** to tackling ASB in Leeds, highlighting the positive impact of the service on communities and the value of the knowledge and skills of staff.
- 2.2 The consultation has reinforced the fact that anti-social behaviour cannot be tackled or prevented in isolation by one agency. In order to address the causes of ASB, a joined up, partnership approach is required. This will involve LCC colleagues in areas such as mental health, adult social care, children's services and housing, as well as external partners and residents.
- 2.3 Decision making should be based upon a thorough assessment of the severity of incoming cases. It is intended that **a triage system** is introduced to manage this process, and that the **identification and assessment of risk is embedded** within the system from the first point of contact.
- 2.4 It is recognised that the proposed programme of change within LASBT must be underpinned by **staff training** to ensure officers are confident using all tools available to them, and to empower them to provide robust advice, deliver successful early intervention and, where necessary, to challenge customer expectations.
- 2.5 It is recommended, following feedback during the consultation process, that a programme of **regular training** about the role of LASBT is also introduced for LCC colleagues in other services and for partners such as the Neighbourhood Policing Teams.

2.6 Areas for Priority Action

- 2.6.1 Triage of referrals:** it is recommended that the service designs and implements a triage system for all incoming referrals so that cases can be appropriately prioritised.
- 2.6.2 That system should be based on clear Terms of Reference, which support the priorities of the Safer Leeds Community Safety Strategy. It should be supported by a revised system of performance monitoring.
- 2.6.3 The identification and assessment of vulnerabilities must be embedded in that process from the first point of contact with service users. This will require scripts to be revised and regular training to be provided for both LASBT officers and officers in the contact centre.
- 2.6.4 Where cases are assessed as not being ASB cases but a support need is identified customers will be signposted to appropriate, alternative services. For complex cases it may be appropriate to refer the case for consideration by a community MARAC.
- 2.6.5 It is crucial that strong partnerships are in place to enable officers to access support from colleagues in services such as mental health, youth offending, children's services adult social care and housing, as well as partners such as West Yorkshire Police.
- 2.6.6 Community MARACs:** For complex and persistent cases it is recommended that the service establishes the use of community MARACs. This will promote early resolution of cases, joint decision making and more effective problem solving. This will enable officers to assess and manage risk more effectively for both perpetrators and victims.
- 2.6.7 Mediation:** Early intervention has the potential to resolve more ASB cases before they escalate and become increasingly entrenched. Not only could this deliver improved outcomes for the individuals involved it also has the potential to reduce costly demands on public services created through having to resolve more complex cases if they escalate.
- 2.6.8 It is recommended that a mediation service is commissioned which has the flexibility to work in various localities and at times which suit the needs of those residents involved.
- 2.6.9 Noise:** Over 60% of incoming referrals relate to noise nuisance. The existing resources cannot meet the demand and expectation of the service. The provision therefore needs to be revised, joining up day time and out-of-hours services more effectively and ideally delivering increasingly flexible coverage.
- 2.6.10 The use of technology – such as apps to record and report noise nuisance - should be explored.
- 2.6.11 In addition, a communication plan should be put in place to ensure that customers understand what actions they can take themselves.
- 2.6.12 Communication:** External communications need to be revised to provide clear advice to those seeking to use the service, particularly in the case of out-of-hours noise nuisance.
- 2.6.13 In order to manage customer expectations information about details such as anticipated response times should be accessible and, with the introduction of a triage system, customers should receive accurate information about how their case will be taken forward.
- 2.6.14 Officers need to be empowered to challenge unrealistic expectations and to set out, if necessary, the limitations of tools available to them in some circumstances.
- 2.6.15 The consultation process has highlighted a gap in terms of social media presence. Advice is being sought from the communications team as to options available.
- 2.6.16 Location of the West Team:** Currently officers based in the west of Leeds are in accommodation that does not fully meet the needs of the service. Work is on-going to identify a suitable alternative base, ideally co-located with other services in the same area of

the city. Consultation with Trade Union representatives is taking place in relation to this proposal.

2.6.17 **ASB Strategy:** It is proposed that an Anti-Social Behaviour Strategy is developed for the city which sets out a strategic framework for activity moving forward. It is intended that this should be focused around the themes of prevention, intervention, enforcement, community empowerment and integrated intelligence.

2.6.18 This will inform the future allocation of capacity and resources and ensure that activity is reflective of the ambitions set out in both the Safer Leeds Community Safety Strategy and the Best Council Plan.

2.7 Consultation and engagement

2.7.1 A wide range of consultation events have taken place with staff, elected members and partners. This has included a multi-agency OBA session and a series of staff workshops.

2.7.2 Work has been undertaken with West Yorkshire Police Independent Advisory Board and residents have been consulted via TARA. Additional consultation is due to take place via the citizen's panel.

2.7.3 An initial workshop took place with members of the Environment, Housing and Communities Scrutiny Board in December 2018 ahead of a formal meeting on 25 February 2019. Community Safety Champions were consulted in January 2019. Consultation with Community Committee Chairs is ongoing.

2.7.4 The Executive Board member for Communities has been engaged throughout the process.

2.7.5 In addition the LASBT review steering group, which is chaired by the Chief Officer for Safer Leeds, includes officers from a range of services including Adult Social Care, Children's Services, Communities and Housing. Two elected members also sit on the board, along with a Trade Union representative and colleagues from partner organisations such as Victim Support, West Yorkshire Police and the West Yorkshire Fire and Rescue Service.

2.8 Resources and value for money

2.8.1 The aim of this review is to change the way LASBT operates in order to maximise the value derived from existing resources.

2.8.2 The ambition is to enable officers to work with communities, and to make better use of early intervention tools, thereby reducing demand on public services and the associated cost of dealing with complex cases that have escalated.

3. Next Steps

3.1 Under the direction of the Chief Officer for Safer Leeds, officers will continue to redesign the current LASBT provision with a view to implementation of a final scheme after consideration by the Executive Board in June.

3.2 The LASBT Review steering group will continue to meet in order to bring partners together to shape the programme as it develops.

Figure 1: Current Structure

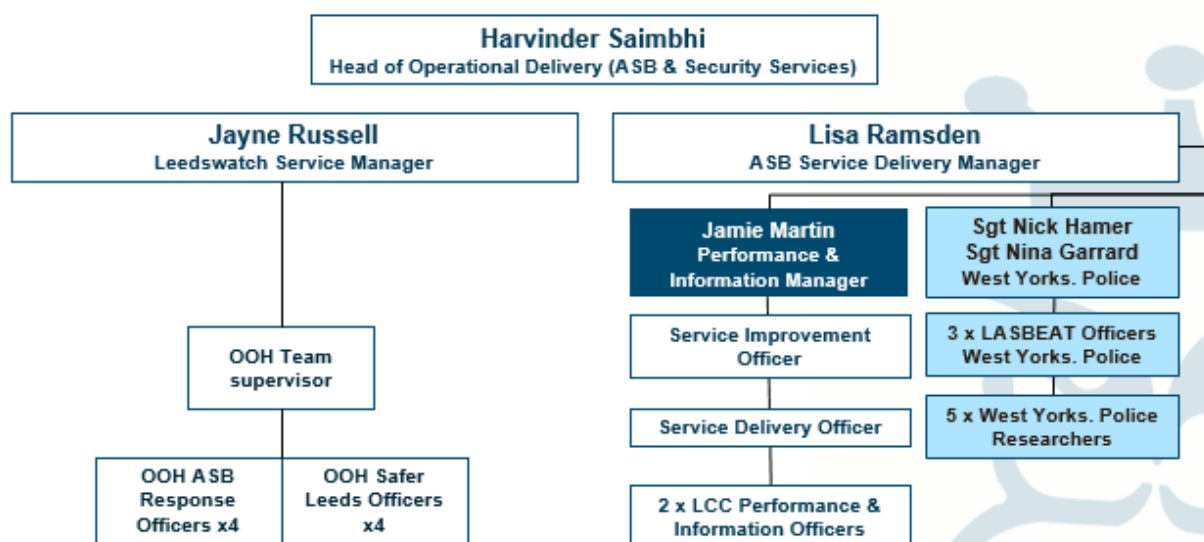
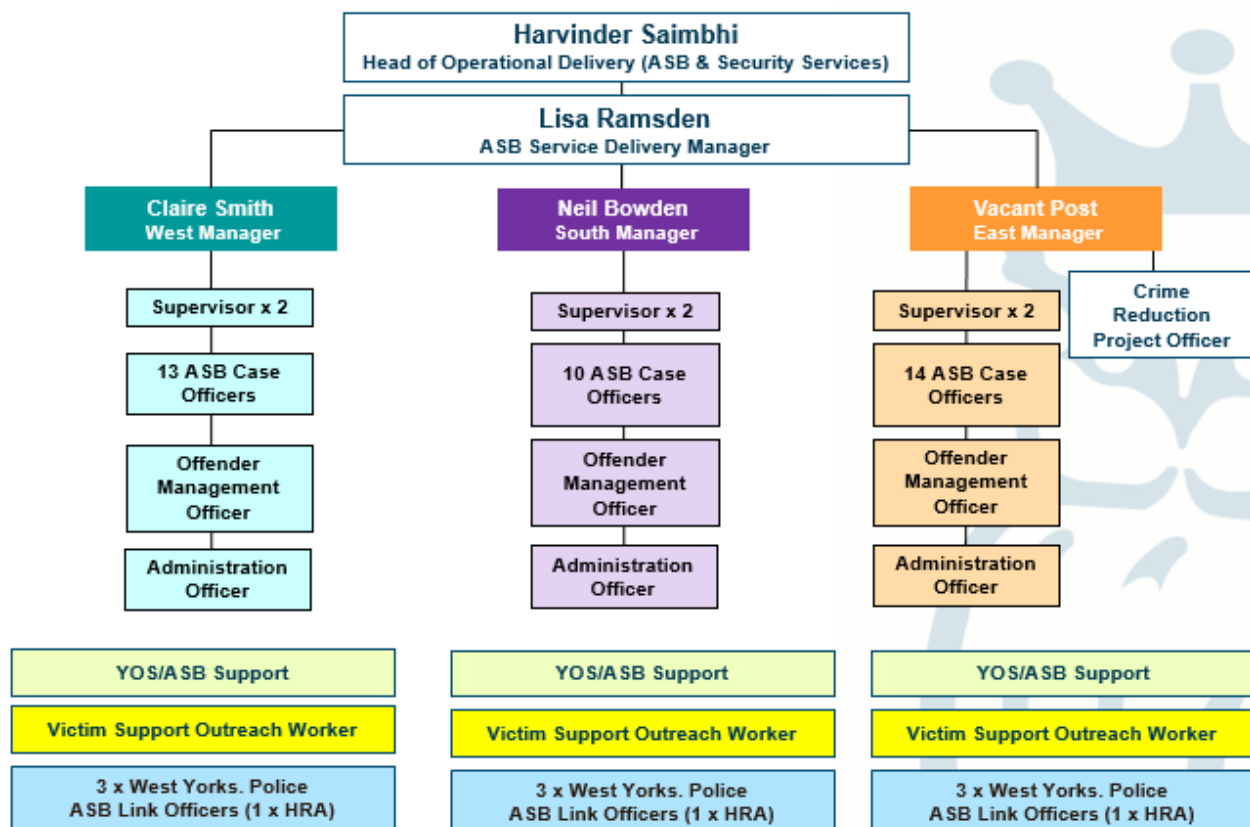
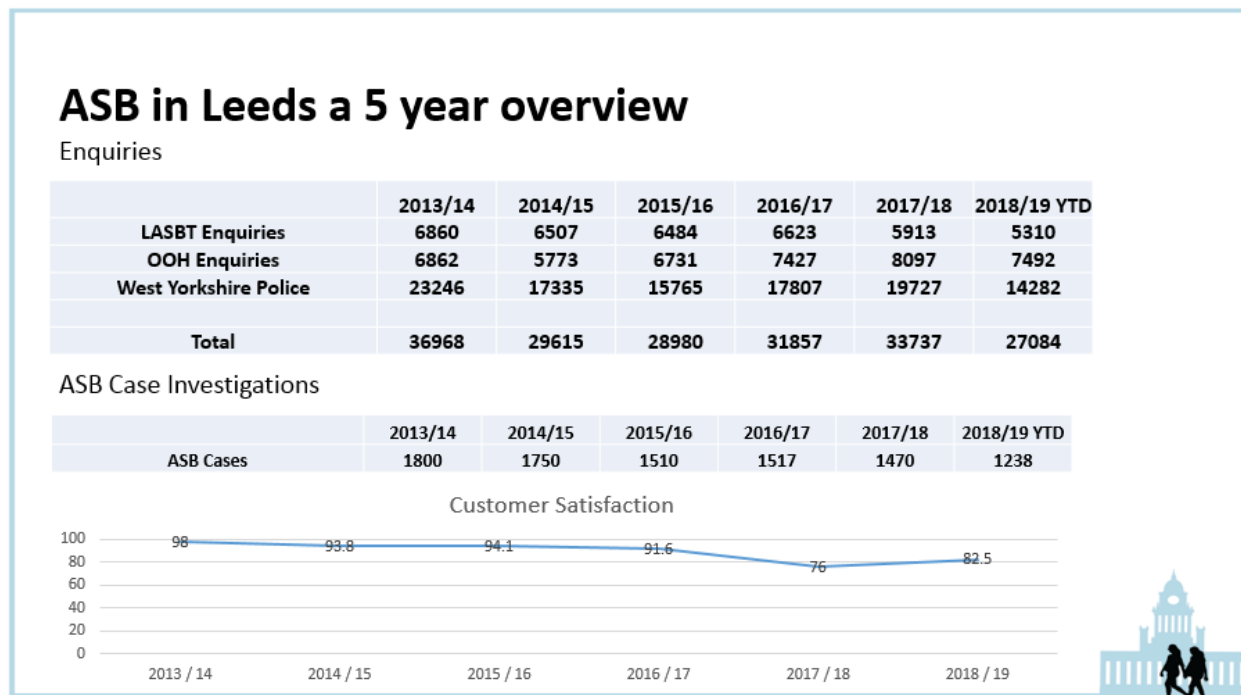


Figure 2: ASB in Leeds





Report of: The Area Leader

Report to: Inner North East Community Committee

Report author: Daniel Malster, 336 7549

Date: 4 March 2019

To note

Title: Meanwood Valley Interim Report

Purpose of report

1. To provide the Inner North East Community Committee with a verbal update on the progress of the Wilderness on Your Doorstep project.

Main issues

2. The verbal report is provided at the specific request of the Community Committee
3. There will be an opportunity for questions from elected members and residents after the presentation.

Recommendations

4. The Inner North East Community Committee is asked to note the contents of the verbal report that will be provided by Daniel McMaster, Senior Ranger, Parks and Countryside.

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MEANWOOD VALLEY

Wilderness on your Doorstep



Interim Report January 2018 - March 2019



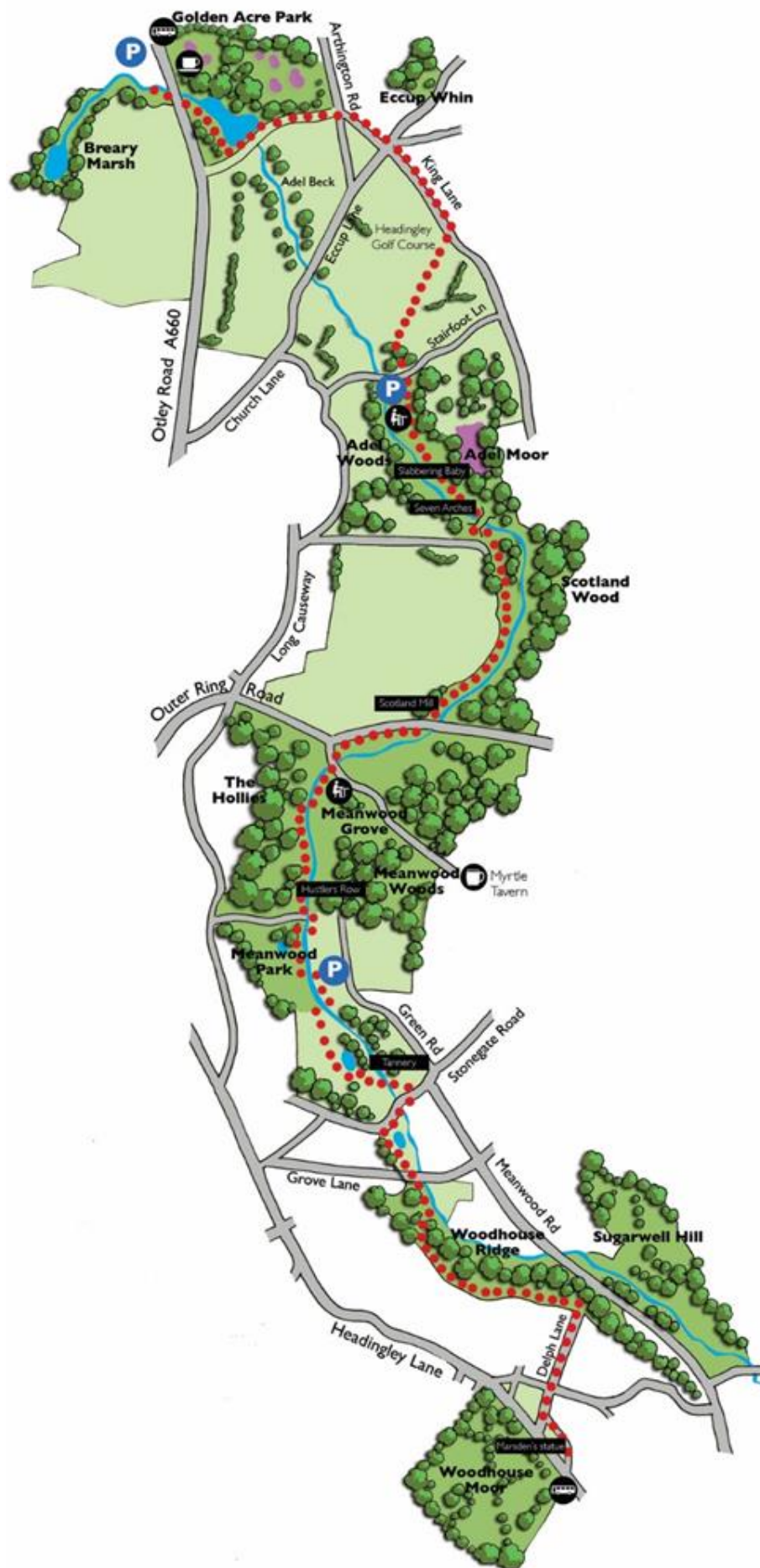
BACKGROUND

The Meanwood Valley has long been celebrated as a 'green artery' from the centre of urban Leeds to the rural countryside north of the city. This Green Infrastructure Corridor has a rich natural heritage, with an extensive and diverse range of habitats and a wealth of sites designated for their biodiversity value and nature conservation interest.

In January 2018, Leeds City Council and the Meanwood Valley Partnership were awarded £65K from the Heritage Lottery Fund in order to promote an understanding of this wildlife and its management by increasing opportunities for local communities to discover and get involved in the natural environment of the Valley, through a programme of volunteer activity, wildlife surveys, Bioblitzes and other public nature events, interpretation, web content and education.

By encouraging as wide a range of people as possible to celebrate this wildlife on their doorstep we aim to ensure the sustainability of this natural heritage into the future; because, in the words of David Attenborough: *"No one will protect what they don't care about, and no one will care about what they have never experienced"*.

The project officially started in January 2018 and will run to June 2020. It was in April 2018 when our newly-funded Meanwood Valley Heritage Ranger started that the project really took off the ground. This report summarises what we have achieved in the first year of this project; from January 2018 until March 2019.



PROJECT THEMES

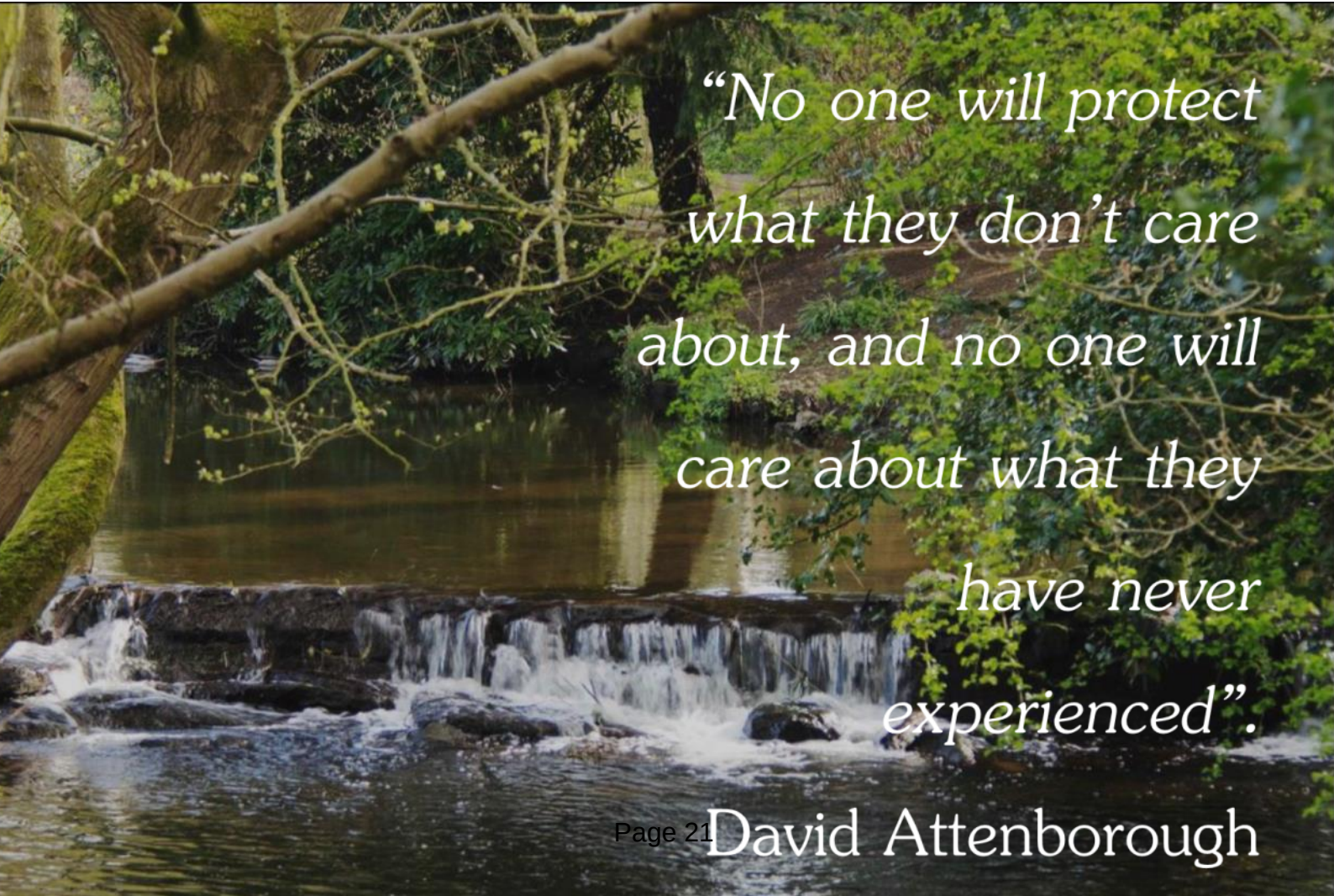
To achieve our aims of engaging as many people as possible with the wildlife on their doorstep we developed the following themes:

INTERPRET NATURE

EXPERIENCE NATURE

UNDERSTAND NATURE

PROTECT NATURE



*“No one will protect
what they don’t care
about, and no one will
care about what they
have never
experienced”.*

INTERPRET NATURE

Prior to this project we noted that on-site interpretation panels were extremely limited; very few leaflets were available; web content was hard to find and, where available, spread over a number of websites. The Ranger Service were delivering a limited number of general environmental education sessions to primary schools along the Valley, but no sessions had been developed that focus specifically on the local wildlife of the Meanwood Valley. There were virtually no public events that explore the heritage and volunteering activities were limited to Woodhouse Ridge, Sugarwell Hill and Adel Woods.

We wanted our project to open up as many avenues as possible for people to engage with and improve their understanding of the natural heritage of the Meanwood Valley. Our interpretation plan will open up the Valley's heritage to a much wider range of audiences and ensure that information on all aspects of the Valley's heritage is easy to find. We will produce a suite of on-site interpretation panels, with QR code links to web content, a self-guided walk booklet, a child-friendly activity leaflet for Woodhouse Ridge and a wildlife spotters guide. All of this interpretative material will be made available to download on the Leeds City Council website in a section dedicated to the Meanwood Valley.

The Meanwood Valley Heritage Ranger has already been promoting the natural heritage of the Valley on Facebook, where the 400+ followers receive daily updates detailing specific aspects of the wildlife found here, the issues affecting this wildlife and tips on how people can spot or protect wildlife at home.

Our designer and volunteers are already working on producing the interpretation listed above and we should start having it produced from April 2019.



EXPERIENCE NATURE

The need for our project is highlighted in various studies, including the 2016 State of Nature report and Biodiversity 2020. For example, our focus on providing opportunities for people to engage with nature is emphasised in 'Outcome 4' of Biodiversity 2020, which states that "public understanding and opinion on the value of biodiversity has strong implications for the acceptance and adoption of conservation measures". This outcome cites the need to provide more opportunities for people to engage with biodiversity, to volunteer to improve biodiversity and for children to learn outdoors. This latter forms one of the 'Conservation Themes' of the 2016 State of Nature; i.e. Connecting children to nature. The emphasis here is that if children are connected with nature they are more likely to be interested in the environment and take part in nature based activities. In other words, children who are connected with nature will enjoy it and want to save it, both now and in the future.

While we are keen to promote an understanding of the Valley's wildlife through as many methods as possible, we feel that it is vitally important that we encourage people to experience nature first hand. Hence the major focus of our project will be delivering events, citizen science projects and volunteering activities in the field. The Meanwood Valley Heritage Ranger will deliver a wealth of guided walks and public events (such as bat walks, tree ID walks, bird watching and fungus forays) to further reach out and interpret the heritage to different audiences. The ranger will also deliver KS1 and KS2 sessions that focus on the local wildlife of the Meanwood Valley. On top of this we will run competitions to encourage people to celebrate wildlife in other ways, such as a photo competition, where winners' photos will be used to create a suite of postcards; and a wildlife encounter competition for schools, where children will be encouraged to submit stories, photos and drawings.



Public Nature Events

The Meanwood Valley Heritage Ranger has delivered 8 events so far, with a total of 220 participants; see table below for details. We have another 11 nature events booked in for spring/summer, which will take us close to our agreed 24 nature events for the 2-year project.

Some of these events have proven to be extremely popular, such as the bat walks and nocturnal; safari which attracted between 50 and 60 people. The feedback has been hugely positive also.

Date	Details	Site	CC	Number of Participants
01/08/2018	Small Mammal Morning	Meanwood Park	INE	21
28/08/2018	Guided Bat Walk	Meanwood Park	INE	50
29/08/2018	Moth Identification Morning	Meanwood Park	INE	10
12/09/2018	Guided Bat Walk	Woodhouse Ridge	INW	48
17/09/2018	Nocturnal Safari	Meanwood Park	INE	60
24/09/2018	Guided Bat Walk	Sugarwell Hill	INE	9
07/10/2018	Fungal Foray	Adel Woods	ONE	10
13/10/2018	Fungal Foray	Woodhouse Ridge	INW	12
Total				220

“The event was very informative and interesting. Much of the wildlife was difficult to spot until it was pointed out. I really enjoyed the session”.

Photography Competition

While the photography competition was not as popular as we hoped, we did have 12 entries and 18 people attend the competition event. However, we have since been inundated with people’s photos of the wildlife in the Valley and we do have some great pictures that we can



Public Nature Events in Spring/Summer 2019

Our upcoming events and bioblitzes for spring and summer 2019 are shown below, which you are more than welcome to attend.

Wildfowl Walk in Golden Acre Park	Wednesday 6 March 10:00am to 12:30pm	Help take the pulse of nature by identifying and recording wildfowl species with your Ranger.
Bluebell Walk in Woodhouse Ridge	Sunday 14 April 10:00am to 12:30pm	Enjoy a Spring Guided Walk with Your Ranger to Discover Spring Flowers!
Dawn Chorus in Meanwood Park	Saturday 27th April 7:00am to 9:00am	Join our resident expert, ranger Steve Joul, on an early morning (not quite dawn) walk around Meanwood Park and Woods to learn how to identify our local birds by their song.
Meanwood Valley Trail Loop 1	Saturday 4 May 10:00am to 13:00pm	Join your Ranger on a Guided Walk of the Valley
Meanwood Valley Trail Loop 2	Saturday 11 May 10:00am to 13:00pm	Join your Ranger on a Guided Walk of the Valley
Great British Bee Count—Golden Acre Park	Saturday 22 June 2019	Help us to record bee species on this BioBlitz at Golden Acre Park
Life in the undergrowth Adel Moor	Wednesday 26 June 2019 10:00am to 12:30pm	Help us to record invertebrate species on this BioBlitz at Adel Moor
BioBlitz in Meanwood Park	Sunday 7 July 2019 10:00am to 12:30pm	Help us carry out and record species on this BioBlitz of Meanwood Park
Guided Reptile Walk on Adel Moor	Saturday 20 July 2019 10:00am to 12:30pm	Join your Ranger for a reptile hunt, help record these elusive creatures
Small Mammal Morning in Woodhouse Ridge	Tuesday 23 July 2019 10:00am to 12:30pm	Join us to discover meet some of the small furry creatures we have found in Woodhouse Ridge
Big Butterfly Count—Sugarwell Hill	Saturday 27 July 2019 10:00am to 12:30pm	Help take the pulse of nature by recording butterfly species on this bioblitz
Guided Bat Walk on Woodhouse Ridge	Monday 5 August 2019 20:00pm to 22:00pm	An evening bat walk to discover what bats reside on Woodhouse Ridge.
Freshwater BioBlitz—Pond Dipping in Adel Woods	Wednesday 7 August 2019 10:00am to 12:30pm	Help carry out pond dipping and record species on this Freshwater bioblitz
Guided Bat Detecting Walk with Talk & Setting up Moth Trap - Meanwood Park	Monday 26 August 2019 20:00pm to 22:30pm	An evening bat walk to discover what bats reside in Meanwood Woods. Followed by setting up a moth trap for tomorrow's event.
Marvellous Moths - Meanwood Park	Tuesday 27 August 2019 9:00am to 11:00am	A morning event to see what moths we caught in the trap we set at yesterday's event.

KS1 and KS2 Environmental Education

We have a target of 10 environmental education sessions and 4 assemblies as part of this project. The majority of these are already booked and are to be delivered in spring and summer 2019. However, the Meanwood Valley Heritage Ranger has already delivered 3 sessions, with a total of 89 children and 14 adults participating; see table below for details. These sessions are a fantastic way to reach large numbers of children and enthuse them early in life about the wildlife on their doorstep. Indeed, by the end of the project we anticipate that we will have reached approximately 700 children through these education sessions and assemblies.

We are also delivering a Wildlife Encounter Project with at least one primary school in the Meanwood Valley, where we will be asking the children to share their favourite wildlife experiences with us through drawings, poems, stories or photographs.

“The children loved every minute, learned lots and learned about habitats”

Date	Details	Site	CC	Number of Participants
25/09/2018	Adel St John Baptist Primary School, Mini Beast Hunt	Adel Moor and Woods	ONE	27 Pupils and 9 Adults
03/10/2018	Meanwood Church of England Primary School, Autumn Seed Gathering and Tree Educational Nature Games	Meanwood Park	INE	1 Teacher and 32 Pupils
28/11/2018	Shire Oak Primary Environmental Education Session: Humans and other animals, classifying, habitats and environments Session.	Woodhouse Ridge	INW	30 Pupils and 4 Adults
Total				103

“This was a lovely, fun and hands-on learning opportunity for the children.”



UNDERSTAND NATURE

In order to protect the natural heritage of the Meanwood Valley we need to continue to develop our understanding of this natural heritage; and to accomplish this, we need to continue the strong British tradition of citizen science. This is also highlighted in the 2016 State of Nature report as one of the conservation themes, due to the importance of citizen science in providing vital evidence needed to support conservation action. While we are blessed with some enthusiastic naturalists in the Meanwood Valley, they are themselves an endangered species. We need to start looking for their successors, and so, intend to use this project to encourage the next generation of naturalists.

In order to encourage the next generation of naturalists, we have been delivering a range of 'Bioblitz' events, where school groups, volunteer groups and members of the public have been joining the ranger on wildlife surveys, which are linked to national schemes; such as national Amphibian and Reptile recording Scheme, Big Garden Birdwatch and the Big Butterfly Count. Attendees on these Bioblitz events have been trained how to use iRecord, so that all wildlife sightings on these events and throughout the length of the project (and beyond) in the Meanwood Valley can be recorded and made available to the Centre for Ecology and Hydrology's Biological Records Centre and viewed by all interested parties (including West Yorkshire Ecology and the Natural Habitats Team of Leeds City Council). For those volunteers and members of the public who want to gain further survey experience, the ranger has been delivering more in-depth wildlife survey training sessions and a volunteer wildlife survey programme.



Bioblitzes

Bioblitzes are a fantastic way to engage novices in a simple wildlife survey. They are still very useful in providing us with a snapshot of what species we have on our green spaces as well. We have so far delivered 7 bioblitzes, with 37 adults and 29 children participating. We have another 7 booked in for the spring and summer months, which will bring us close to our target of 18 bioblitzes in the life of this project.

Date	Details	Site	CC	Number of Participants
09/06/2018	Great British Bee Count	Golden Acre Park and Breary Marsh	ONW	6
10/07/2018	St Edmunds Cubs from Roundhay Bioblitz and Guided Nature Walk	Breary Marsh and Golden Acre Park	ONW	6 Adult Leaders with 20 Children
22/07/2018	Bioblitz Adel Moor	Adel Moor	ONE	2
04/08/2018	Big Butterfly Count	Adel Moor	ONE	9
09/08/2018	Ralph Thoresby High School – Bioblitz and Balsam pulling, Litter Picking	Adel Woods	ONE	3 Teachers and 9 Pupils
11/08/2018	Big Butterfly Count	Sugarwell Hill	INE	8
26/01/2019	RSPB Big Garden Bird Watch	Golden Acre Park	ONW	3
Total				66



Training in wildlife survey techniques

In order to gain a better understanding of the state of the habitats and wildlife in the Meanwood Valley we developed a programme of wildlife survey training sessions with a follow-up wildlife survey volunteer programme. OPur target for this project was to deliver 5 training sessions, but have already exceeded this with 7 events; with 61 participants (see details in the table below) and we have another 1 booked in for February.

Date	Details	Site	CC	Number of Participants
18/06/2018	Phase 1 Habitat surveying training delivered by Gordon Haycock. Ecological Consultancy	Golden Acre Park and Breary Marsh	ONW	7
19/06/2018	Phase 1 Habitat surveying training delivered by Gordon Haycock. Ecological Consultancy	Golden Acre Park and Breary Marsh	ONW	6
26/06/2018	Woodland NVC surveying training delivered by Gordon Haycock. Ecological Consultancy	Meanwood Park and Woodland	INE	10
03/07/2018	Grassland NVC surveying training delivered by Gordon Haycock. Ecological Consultancy	Breary Marsh	ONW	5
10/07/2018	Buglife – Urban Buzz, Pollinator species recording training Delivered By Catherine Jones	Golden Acre Park and Breary Marsh	ONW	8
07/08/2018	Heathland NVC surveying training delivered by Gordon Haycock. Ecological Consultancy	Adel Moor and Adel Bog	ONE	7
26/11/2018	Field/Indoor Native Health and Tree Identification Disease Workshop delivered by Dr Charles Lane, Plant Health Consultant at Fera.	Meanwood Park	INE	18
Total				61



*"It made a complex,
hidden subject accessible"*

Wildlife Survey Volunteer Programme

Together with the wildlife survey training detailed on the previous page, we have a target to deliver 12 wildlife surveys to help us build up a picture of the wildlife in the valley and support us in writing effective management plans. We have delivered 3 volunteer wildlife surveys so far, which are detailed in the table below. We have another 9 booked in for spring and summer, and plans to deliver some NVC habitat surveys in order to utilise the newly gained skills of the volunteers who attended the training provided by Haycock and Jay Ecological Consultants. And better inform us on what we need to do to improve the woodlands, heathlands and grasslands of the Meanwood Valley.

Date	Details	Site	CC	Number of Participants
18/06/2018	Butterfly Transects	Breary Marsh and Pauls Pond	ONW	8
18/06/2018	Wildflower Surveys	Breary Marsh and Pauls Pond	ONW	8
14/01/2019	Field/Indoor Lichen Workshop and Recording Session Delivered by Professor Mark Seaward, British Lichen Society	Meanwood Park	INE	15
Total				31

"It was great! I learnt a lot about the technicalities of surveying and also about the local plant life."



PROTECT NATURE

While the main focus of our project is to encourage people to engage with the biodiversity of the Meanwood Valley, the reason for doing this is to bolster the long-term conservation of the valley, by encouraging more people to share our love of the valley's natural heritage and to support us in its protection and enhancement.

We have developed a volunteer programme that will go some way to achieving Outcome 1 of Biodiversity 2020; by helping to ensure that biodiversity in the valley is maintained and enhanced, and any degraded habitats are improved. Recent work with volunteers on some of the green spaces in the valley has been hugely successful. For example, the Leeds Wildlife Volunteers have, in a few years, brought the fen at Breary Marsh into a favourable condition (an excellent outcome of this work was the recording of the spotted heath orchid at this site for the first time in 20 years). And the Friends of Adel Woods have cleared most of the encroaching birch and bracken from Adel Moor, taking the boundary of this valuable heathland back to what it was 30 years ago, when the valley was blessed with a dedicated ranger. While we are under no illusion that we will be able to achieve the Biodiversity 2020 vision of improving all priority habitats and SSSI's in the valley to a favourable condition, our volunteer task programme will at least set the wheels in motion.

The practical conservation volunteer programme will be achieved by facilitating and encouraging the development of new voluntary groups (a Friends group at Breary Marsh and a regular valley-wide roaming volunteer group, the Meanwood Valley Volunteers). We will also support the existing Friends groups in the valley (such as Woodhouse Ridge Action Group) by providing training in wildlife survey skills, first aid and practical conservation techniques, including machine use and herbicide application, in order to help these groups protect the natural heritage of the Meanwood Valley in the long-term.

To ensure that our work in this project is sustained into the future we will be developing management plans for the natural green spaces that make up the Meanwood Valley.



Meanwood Valley Volunteer Rangers

While Leeds City Council ranger team do work with hundreds of volunteers across the 4000 hectares of green space managed by the Parks and Countryside Service, we felt that this valuable green corridor deserved its own band of volunteers to help us protect the wildlife that makes the Meanwood Valley its home. And so, in May 2018 we launched the Meanwood Valley Volunteer Rangers. This monthly volunteer group has started to become quite popular and is already helping us to bring some of the habitats in the valley back into a favourable condition.

As well as being trained in practical nature conservation techniques by the Meanwood Valley Heritage Ranger, some of these volunteers have received formal training in herbicide application, in order to help us eradicate some of the highly invasive, non-native plants that are threatening the wildlife of the Meanwood Valley.

Date	Details	Site	CC	Number of Participants
16/05/2018	Bracken and Seedling Control	Adel Moor	ONE	2
20/06/2018	Himalayan Balsam Control	Scotland Wood	ONE	2
18/06/2018	Wildflower Surveys and Butterfly Transects	Breary Marsh and Pauls Pond.	ONW	8
15/08/2018	Grassland Management, Scything	Buckstone Fields	ONE	12
19/09/2018	Bog Management	Adel Bog	ONE	4
17/10/2018	Pond Creation	Eccup Whin	ONE	4
21/11/2018	Woodland Edge Management	Sugarwell Hill	INE	25
19/12/2018	Woodland Glade & Ride Management	Eccup Whin	ONE	12
Total				69



Friends of Breary Marsh

The Meanwood Valley has been blessed for many years now with the support of several Friends groups, including Friends of Sugarwell Hill, Woodhouse Ridge Action Group, Friends of The Hollies and Friends of Adel Woods. And just the planning of this project encouraged the establishment of the now very successful Friends of Meanwood Park. All of these groups do a huge amount of work to protect and promote the wildlife of the Meanwood Valley.

We wanted to extend this support to one of the most important sites for nature conservation in the Meanwood Valley; Breary Marsh SSSI. So in June 2018, we launched the Friends of Breary Marsh to ensure that this valuable nature reserve retains its favourable condition. While only 3 action days have been delivered so far, there are another 5 planned during the life of this project.

Date	Details	CC	Number of People
30/06/2018	Guided Nature Walk of Breary Marsh, Balsam and Rhododendron Removal	ONW	4
12/01/2019	Reedmace Removal	ONW	8
02/02/2019	Coppicing and Dead Hedging	ONW	1
Total			13



"It was very interesting and more than what I expected. Much more to look forward to!"

SUMMARY

So far we have had nearly 600 people attend our outreach activities. We also have 800 people on the project mailing list and 400 people on the project Facebook Page, who receive daily updates. And this is in the first year of the project, where a lot of our time was spent planning and promoting the project. We expect the number of people engaged with this project to dramatically increase over spring and summer 2019 and look forward to helping these people discover and protect this wildlife on their doorstep.



To keep up-to-date with the development of the project ask to join our mailing list or follow us on Facebook:

MeanwoodValley.Ranger@leeds.gov.uk

 **Meanwood Valley**



Report of: Area Leader

Report to: Inner North East Community Committee (Chapel Allerton, Moortown, Roundhay wards)

Report author: Preet Matharu, Localities Officer; Tel: 0113 535 2139

Date: 4 March 2019

To Note

Finance Report

Purpose of this report

1. The purpose of this report is to provide Members of the Inner North East Community Committee with an update on the budget position for the wellbeing fund and youth activity fund for 2018/19.
2. The report details funding decisions made by delegated decision which are included for Members of the committee to note.

Main Issues

3. Community Committees receives an annual allocation of revenue funding. The amount of funding for each Community Committee is determined by a formula based on 50% population and 50% deprivation in each area, which has been previously agreed by the Council's Executive Board.
4. The Wellbeing fund large grant programme supports the social, economic and environmental wellbeing of a Community Committee area by funding projects that contribute towards the delivery of local priorities. A group applying to the Wellbeing fund must fulfil various eligibility criteria including evidencing appropriate management arrangements and finance controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equal opportunities; and be unable to cover the costs of the project from other funds.
5. Projects eligible for funding could be community events; environmental improvements; crime prevention initiatives or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010 projects funded at public expense should provide services to citizens irrespective of their religion, gender, marital status, race, ethnic origin, age, sexual orientation or disability; the fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political

or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.

6. The allocation of Youth Activity Fund budget has been calculated based on population data of young people aged 8 – 17 living in the Inner North East Community Committee area. The Youth Activity Fund allocation for 2018/19 is **£44,360** which represents an increase of approximately 4.5% from last year's allocation.
7. As agreed at the March 2018 meeting of the Inner North East Community Committee, once the agreed funding had been allocated to specific budget headings the remaining budget was made available for large grants across the Inner North East area.
8. Wellbeing fund applications and Youth Activity Fund applications are considered at INE Finance Group meetings, a sub group of the Community Committee. This group comprises a nominated Elected Member from each of the wards in the Inner North East Community Committee Area. Appendix 1 shows the projects that have been approved in the Finance Group meetings.
9. Following the approval of the budget at Full Council on 21 February 2018, the Inner North East Community Committee Wellbeing allocation for 2018/19 has been calculated and approved as **£99,110**. This represents a reduction of approximately 3.5% from last year's allocation due to the deprivation element being recalculated using IMD data.
10. A full end of year financial reconciliation was undertaken in April 2018 to determine the exact carry forward figures for the YAF, Area-wide Wellbeing and Ward Pots which are detailed below:

INE YAF c/f	£137.15
INE Area wide c/f	£633.78
Chapel Allerton c/f	£1,987.98
Moortown c/f	£13,289.84
Roundhay c/f	£1,801.01

Area-wide Wellbeing budget

11. At the meeting in March 2018 it was agreed by the Committee that the following project costs would be top-sliced from the Community Committee's Wellbeing budget. These are as follows:

Project: Festive lights

Organisation: Communities Team (East North East)

Amount: £16,250

Ward Budgets

12. In 2018/19 and in previous years, each ward (Chapel Allerton, Moortown and Roundhay) has been delegated a budget of £10,000 from the Wellbeing budget. This budget is for projects taking place at a ward level. Applications are subject to an approval process

through ward member meetings and may also include cross ward projects. Decisions are taken as a delegated decision and reported to the Community Committee for information. **Members are asked to consider whether the delegated ward budgets will remain at £10,000 for the 2019/20 municipal year, subject to the 2019/20 budget allocation.**

13. As agreed at the meeting of the INE Community Committee on 5th March 2018, within the ward budget allocations, £600 per ward has been made available for the provision of community skips. Any unallocated funding will be returned to the relevant ward pot at the end of the financial year. **Members are asked to consider whether the delegated skip budgets should be set at £600 for the 2019/20 municipal year, subject to the 2019/20 budget allocation.**

14. Balances and expenditure are discussed at each relevant Ward Members meeting.

Community Engagement

15. As agreed at the meeting of the INE Community Committee on 5th March 2018, a budget of £1,000 has been set aside in 2018/19 to spend on community engagement activities across the Community Committee area. **Members are asked to consider whether the delegated community engagement budget should be set at £1,000 for the 2019/20 municipal year, subject to the 2019/20 budget allocation.**
16. The funds are to be spent on items such as room hire, refreshments, stationary and any other costs associated with community meetings and events.

Capital Receipts Programme

17. The establishment of a Capital Receipts Incentive Scheme (CRIS) was approved by Executive Board in October 2011. The key feature of the scheme is that 20% of each receipt generated will be retained locally for re-investment, subject to maximum per receipt of £100k, with 15% retained by the respective Ward – via the existing Ward Based Initiative Scheme - and 5% pooled across the Council and distributed to Community Committees on the basis of need.
18. The current Inner North East CRIS balance as provided by the Capital Finance team and taking into account recent approved projects is **£51,000**. The committee will be fully consulted on any CRIS funding recommendations from the Finance Sub Group and decisions will be reported in the Finance report.

Community Infrastructure Levy (CIL) Neighbourhood Fund

19. The Community Infrastructure Levy (called 'the levy' or 'CIL') allows local planning authorities to raise funds from developers who are creating new buildings in their area. The funds raised will go towards infrastructure that is needed to support the growth of the city, such as schools and transport improvements.
20. The CIL arrangements require a 15% (areas without an adopted Neighbourhood Plan) or 25% (areas with an adopted Neighbourhood Plan) of the CIL income generated locally to be passed to local communities for spending as a neighbourhood fund. The neighbourhood fund must support the development of the local area or any part of that area, by funding (a) the provision, improvement, replacement, operation or

maintenance of infrastructure; or (b) anything else that is concerned with addressing the demands that development places on an area.

21. The Neighbourhood Fund is collected as a Community Committee area pot, but information is provided on the locality of the developments that have generated the CIL. The decision on what mechanism is used to allocate the funding has been delegated to individual Community Committees. At their meeting on 5th March 2018, Members of the INE Community Committee agreed the following option for considering schemes for CIL funding:

- **Retain CIL Neighbourhood Fund as an Area Pot**
CIL pot is retained as an INE area fund and allocation to projects/schemes discussed through a finance sub group. Recommendations would be made by the sub group and put to the full Committee for consultation.

The current available balance for the INE CIL Neighbourhood Fund stands at **£108,155.38**.

Delegated Decisions

22. The following projects have been approved since the Community Committee meeting on 4 December 2018. These approvals were made under the delegated authority of the Director Communities and Environment, due to the need for a decision to be made before the next scheduled Committee round. Members of the committee have been consulted and were supportive of the following applications:

Wellbeing Fund – INE Area-wide		
Organisation	Project	Total approved
Seacole Scheme - Turning Lives Around	16 Days of Action Against Domestic Abuse	£170
Safer Leeds	Chapelton CCTV Cameras	£3,000

Declined Applications

23. For transparency, there were no declined applications during this period.

New Revenue Projects for consideration from 2018/19 budget

24. New applications will be put before the Finance Sub Group for consideration at their next meeting and recommendations made to the full committee.

Corporate considerations

25. Wellbeing funding is used to support the Inner North East Community Committee's priorities. The annual priorities support the Council's Vision for Leeds 2011-2030 and Best Council Plan 2015-20.

26. Youth Activity Funding supports the Children and Young People's plan outcome – 'Children and Young People Have Fun Growing Up'.
27. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of Wellbeing and Youth Activity budgets, and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Committee. Concurrently with the Committee, designated officers have delegated authority from the Director of Communities and Environment to take such decisions.
28. At the meeting of the Inner North East Community Committee on 26th June 2017, the Community Committee reviewed and approved the following 'minimum conditions' in order to reassure Members of the committee that all delegated decisions would be taken within an appropriate governance framework, with appropriate consultation and only when such conditions have been satisfied:
34. Consultation must be undertaken with all committee/relevant ward councillors prior to a delegated decision being taken;
35. A delegated decision must have support from a majority of the Community Committee councillors represented on the committee (or in the case of funds delegated by a Community Committee to individual wards, a majority of the ward councillors), and;
36. Details of any decisions taken under such delegated authority will be reported to the next available Community Committee meeting for Members' information.
37. The Community Committee, supported by the Communities Team (East North East), has delegated responsibility for taking of decisions and monitoring of activity relating to utilisation of capital and revenue Wellbeing budgets (including the Youth Activity Fund) within the framework of the Council's Constitution (Part 3, Section 3D) and in accordance with the Local Government Act 2000.
38. In line with the Council's Executive and Decision Making Procedure Rules, agreed at Full Council May 2012, all decisions taken by Community Committees are not eligible for Call In.
39. There is no exempt or confidential information in this report.

Conclusion

40. The Wellbeing fund provides financial support for projects in the Inner North East area which support the annual priorities of the Community Committee.
41. The report has set out the current budget position and applications recently approved through delegated decisions in consultation with ward councillors.
42. The report also details the Inner North East budget arrangements for 2018/19.

Recommendations

Members of the Inner North East Community Committee are asked to:

43. Note the current balances for 2018/19 and the spend to date against these budgets as set out in this report and Appendix 1.
44. Note the delegated decisions made since the last meeting of the Inner North East Community Committee (3 December 2018) as outlined in the table at paragraph 22.

Appendix 1 – INE Wellbeing Report 2018/19

	Funding / Spend Items	Chapel Allerton	Moortown	Roundhay	Area Wide	Total	
	Wellbeing Balance b/f 2017-18	£ 5,562.15	£ 21,703.84	£ 6,905.04	£ 16,689.35	£ 50,860.38	
	Wellbeing New Allocation for 2018-19	£ 10,000.00	£ 10,000.00	£ 10,000.00	£ 69,110.00	£ 99,110.00	
	Total Wellbeing Spend	£ 15,562.15	£ 31,703.84	£ 16,905.04	£ 85,799.35	£ 149,970.38	
	2017-18 approved b/f for paying in 2018-19	£ 3,248.00	£ 6,300.00	£ 5,000.00	£ 17,361.10	£ 31,909.10	
	Amount budget available for schemes 2018-19	£ 12,314.15	£ 25,403.84	£ 11,905.04	£ 68,438.25	£ 118,061.28	
Reference number	2017-18 Projects (b/f)	Chapel Allerton	Moortown	Roundhay	Area Wide	Total	Priority key
MT14	Moortown Corner Feasibility study	£ -	£ -	£ -	£ -	£ -	a
INE.15.34.LG	Moortown Community Garden	£ -	£ -	£ -	£ -	£ -	e
INE.16.13.LG	Money and Benefit Buddies	£ -	£ -	£ -	£ 1,473.00	£ 1,473.00	f
INE.17.01.LG	Neighbourhood Area Officer	£ -	£ -	£ -	£ -	£ -	
INE.17.04.LG	Festive Lights	£ -	£ -	£ -	£ -	£ -	b
INE.17.12.LG	Streets to Society 2017	£ -	£ -	£ -	£ 4,090.00	£ 4,090.00	d
INE.17.16.LG	Community Hubs - Exercise Classes	£ -	£ -	£ -	£ -	£ -	b
INE.17.22.LG	Holiday Activity Camps	£ -	£ -	£ -	£ 4,129.90	£ 4,129.90	b
INE.17.24.LG	Family Solutions	£ -	£ -	£ -	£ 2,500.00	£ 2,500.00	f
INE.17.25.LG	Moor Allerton Community Hub - Exercise Classes	£ -	£ -	£ -	£ -	£ -	b
INE.17.26.LG	Volunteer Thank You Event	£ -	£ -	£ -	£ 1,333.55	£ 1,333.55	b
INE.17.28.LG	Chapeltown Citizens Advice and NLDF Financial Education Project	£ -	£ -	£ -	£ 1,000.00	£ 1,000.00	f
INE.17.29.LG	Domestic Violence - 16 Days of Action	£ -	£ -	£ -	£ -	£ -	a
INE.17.31.LG	School Holiday Fun	£ -	£ -	£ -	£ 2,500.00	£ 2,500.00	b
INE.17.32.LG	Chapeltown CCTV	£ -	£ -	£ -	£ -	£ -	a
INE.17.33.LG	Roma Day Event at Reginald Centre	£ -	£ -	£ -	£ 334.65	£ 334.65	b
INE.17.02.LG.d	Beckhill Sign	£ -	£ -	£ -	£ -	£ -	c
INE.17.02.LG.j	Chapel Allerton Dog Fouling Sign Competition	£ 375.00	£ -	£ -	£ -	£ 375.00	c
INE.17.02.LG.n	Chapel Allerton Festive Lights Switch On	£ -	£ -	£ -	£ -	£ -	b
INE.17.02.LG.o	Meanwood Welcome Stones	£ -	£ 2,640.00	£ -	£ -	£ 2,640.00	c
INE.17.02.LG.p	Moortown Welcome Stones	£ -	£ 2,380.00	£ -	£ -	£ 2,380.00	c
INE.17.02.LG.q	Oakwood Festive Market	£ -	£ -	£ -	£ -	£ -	b
INE.17.02.LG.r	Chapeltown Winter Festival	£ 102.00	£ -	£ -	£ -	£ 102.00	b
INE.17.02.LG.t	Moortown Grit Bins	£ -	£ -	£ -	£ -	£ -	a
INE.17.02.LG.u	Oakwood Christmas Tree	£ -	£ -	£ -	£ -	£ -	b
INE.17.30.LG	Summer Bands in Leeds' Parks 2018	£ 640.00	£ 1,280.00	£ -	£ -	£ 1,920.00	e
INE.17.02.LG.y	Chapeltown Neighbourhood Watch Gardening Group	£ 51.00	£ -	£ -	£ -	£ 51.00	c
INE.17.02.LG.z	Refurbishment of Art Installation at Former Mobil Site	£ 80.00	£ -	£ -	£ -	£ 80.00	b
INE.17.02.LG.aa	Replacement Boundary Fence	£ -	£ -	£ -	£ -	£ -	b
INE.17.02.LG.ab	Audio & Acoustic Installation in Roundhay Parochial Hall	£ -	£ -	£ 5,000.00	£ -	£ 5,000.00	e
INE.17.02.LG.ac	Chapel Allerton Community Noticeboard	£ 2,000.00	£ -	£ -	£ -	£ 2,000.00	c
	Total of schemes approved in 2017-18	£ 3,248.00	£ 6,300.00	£ 5,000.00	£ 17,361.10	£ 31,909.10	
Reference number	2018-19 Projects Approved	Chapel Allerton	Moortown	Roundhay	Area Wide	Total	Priority key
INE.18.01.LG	Ward Pots	£ 12,314.15	£ 25,403.84	£ 11,905.04	£ -	£ 49,623.03	b
INE.18.02.LG	Community Engagement	£ -	£ -	£ -	£ 1,312.03	£ 1,312.03	b
INE.18.03.LG	Festive Lights	£ -	£ -	£ -	£ 17,362.00	£ 17,362.00	b
INE.18.04.LG	Meanwood Festival Fun Day	£ -	£ -	£ -	£ 3,000.00	£ 3,000.00	b

	Funding / Spend Items	Chapel Allerton	Moortown	Roundhay	Area Wide	Total	
	Balance Brought Forward from 2017-18	£ -	£ -	£ -	£ 7,717.15	£ 7,717.15	
	New Allocation for 2018-19	£ -	£ -	£ -	£ 44,360.00	£44,360.00	
	Total available (inc b/f bal) for schemes in 2018-19	£ -	£ -	£ -	£52,077.15	£52,077.15	
	Schemes approved 2017-18 to be delivered in 2018-19	£ -	£ -	£ -	£ 7,370.00	£ 7,370.00	
	Total Available for New Schemes 2018-19	£ -	£ -	£ -	£ 44,707.15	£44,707.15	
Reference number	2017-18 Projects (b/f)	Chapel Allerton	Moortown	Roundhay	Area Wide	Total	Priority key
INE.17.01.YF	Pop-up Multi Sports Camp with Fun Swim	£ -	£ -	£ -	£ 6,075.00	£ 6,075.00	b
INE.17.15.YF	INE Youth Summit 2018	£ -	£ -	£ -	£ 790.00	£ 790.00	d
INE.17.17.YF	School Holiday Fun	£ -	£ -	£ -	£ 505.00	£ 505.00	b
	Total of Schemes Approved brought forward 2017-18	£ -	£ -	£ -	£ 7,370.00	£ 7,370.00	
Reference number	2018-19 Projects	Chapel Allerton	Moortown	Roundhay	Area Wide	Total	Priority key
INE.18.01.YF	Real Healthy Chance Sports Camp	£ -	£ -	£ -	£ 4,500.00	£ 4,500.00	b
INE.18.02.YF	LEGO – Star Wars - Harry Potter Workshops	£ -	£ -	£ -	£ 1,000.00	£ 1,000.00	e
INE.18.03.YF	Pop-up Multi Sports Camp with Fun Swim	£ -	£ -	£ -	£ 4,440.00	£ 4,440.00	b
INE.18.04.YF	Meanwood Olympics	£ -	£ -	£ -	£ 4,945.00	£ 4,945.00	b
INE.18.05.YF	INE Out of School Fun Activities	£ -	£ -	£ -	£ 8,693.00	£ 8,693.00	d
INE.18.06.YF	9 Countries, 9 Days	£ -	£ -	£ -	£ 3,518.00	£ 3,518.00	b
INE.18.07.YF	Holiday Activity Camps 2018-19	£ -	£ -	£ -	£ 4,675.00	£ 4,675.00	b
INE.18.08.YF	Environmental Summer Playscheme	£ -	£ -	£ -	£ 3,300.00	£ 3,300.00	e
INE.18.09.YF	Music Summer School	£ -	£ -	£ -	£ 1,065.00	£ 1,065.00	e
INE.18.10.YF	The Works Skatepark Charity	£ -	£ -	£ -	£ 2,610.00	£ 2,610.00	b
INE.18.11.YF	RJC Dance Holiday Activity Camps - Autumn 2018 / Spring 2019	£ -	£ -	£ -	£ 4,200.00	£ 4,200.00	b
	Total 2018-19 Projects	£ -	£ -	£ -	£ 42,946.00	£42,946.00	
	Total Spend for 2018-19 (incl b/f schemes from 2017-18)	£ -	£ -	£ -	£ 50,316.00	£50,316.00	
	Total Budget Available for projects 2018-19	£ -	£ -	£ -	£ 52,077.15	£52,077.15	
	Remaining Budget Unallocated	£ -	£ -	£ -	£ 1,761.15	£ 1,761.15	
New Priority Key 2017/18							
a	Be safe and feel safe	£ -	a				
b	Enjoy happy, healthy, active lives	£ 35,468.00	b				
c	Live in good quality, affordable homes within clean and well cared for	£ -	c				
d	Do well at all levels of learning and have the skills they need for life	£ 9,483.00	d				
e	Enjoy greater access to green spaces, leisure and the arts	£ 5,365.00	e				
f	Earn enough to support themselves and their families	£ -	f				
g	Move around a well-planned city easily	£ -	g				
h	Live with dignity and stay independent for as long as possible	£ -	h				



Report of: Area Leader

Report to: Inner North East Community Committee – Chapel Allerton, Moortown, Roundhay wards

Report author: Preet Matharu; Localities Officer; Tel: 0113 535 1239

Date: 4 March 2019

To Note

Area Update Report

Purpose of report

1. This report provides an update on the work programme of Inner North East Community Committee, its recent successes and current challenges. It also provides a general update on other activities in the Inner North East area. Partner organisations and council services can also contribute information to the update report.
2. Members are asked to note the report and any key messages.

Main Issues

INE Environmental Sub Group

3. The Environmental Sub Group met on 15 January 2019. The meeting was chaired by the Environment Champion, Cllr Sharon Hamilton and representatives from Parks & Countryside, Waste Management, and the Cleaner Neighbourhoods Team were in attendance.
4. Mike Kinnaird from Parks & Countryside provided various service updates. Parks and Countryside are still in the mist of winter work and the grass cutting will begin in the first week of March, weather permitting.
5. Moortown Park is open and is being well used. A new children's playground in Roundhay Park is also open and this was funded all by an active community group. An artificial cricket pitch has also been installed at Roundhay Park.
6. Matthew Birkett from Waste Management provided updates on the Christmas period and the adjusted bin collections. Matthew reported that overall this went well and there were no major issues reported. Garden waste collections will start to take place again in March.

7. A large piece of work that will be taking place in the next six months will be the review of all the routes. This is to ensure that new builds are taken into account and routes are made less disjointed and also to address any ongoing concerns.
8. Marc Otley from the Cleaner Neighbourhoods Team updated the group regarding the de-leaving programme, staff changes and self-seeding trees and fly tipping. The next meeting will take place May.

INE Finance Sub Group

9. The INE Finance Sub Group comprises one Member from each ward. Since the last committee meeting the group have met on 11 January 2019 to consider applications for funding and make recommendations to the INE Community Committee. Details of all funding decisions that have completed the consultation process have been reported through the INE Finance Report.
10. Meetings have been booked in with the INE Finance sub group in March to sift through the YAF applications received during the funding call out, which is taking place from 8 February to 8 March 2019.

Neighbourhood Improvement

Chapeltown

11. Through consultation with the Chapel Allerton Ward Councillors, a number of Action Day dates have been scheduled through the spring. The first of these Action Days took place in the Granges & Hamiltons area of Chapeltown with the Cleaner Neighbourhoods Team supporting Communities Team officers, Ward Councillors and residents to tidy up the local area with a litter-pick and removal of fly-tipping/bulky waste. Further dates have been set for 23 March (Roundhays/Bracken Edge), 27 April (Beckhills) and 18th May (TBC).



12. A public meeting was organised to discuss growing local concerns around traffic and parking in Leopold Street, Spencer Place and surrounding streets. The meeting was held at the Al-Khidmat hall at Leeds Islamic Centre on Spencer Place on 19 February. Highways officers, Communities Team, Ward Councillors and the local police were in attendance to listen to residents' concerns and discuss options to address any identified issues.
13. Early planning meetings for the August Bank Holiday events of Leeds Black Music Festival and Leeds West Indian Carnival continues with a TENs Licensing Sub Group meeting held in January and a LBMF & Carnival Community meeting held in February. Efforts are being made to mitigate the impact of the events on the local community and

further engagement will be taking place with residents to support this in the build up to the 2019 events.

14. The Prince Philip Centre User Group is back up and running providing effective partnership working to support the usage of the community facility. At the time of writing this report a date has been set for a similar Mandela Centre User Group to meet in February.

Meanwood Seven Estates

15. Following the initial meeting back in December which saw the Meanwood Seven Estates Partnership (NIP) reconvene, the group met again in January. Local partners have expressed their delight that the group has been re-established to help avoid duplication and ensure cross referrals between partner agencies and third sector organisations. A data profile for the 'seven estates' area has been compiled to support priority setting and the group are set to meet again in March/April time. Key priorities include work to tackle social isolation, employment, crime & ASB, and youth provision.

Health & Wellbeing

16. An update on health and wellbeing work from Public Health in the Inner North East area has been provided in Appendix 1 of this report. The update includes information on cold weather and isolated and vulnerable residents, lunch clubs, cold weather and older citizens and winter friends and finally social isolation.

NHS Leeds Clinical Commissioning Group

Your views needed on Leeds urgent treatment centres proposal

17. NHS Leeds Clinical Commissioning Group (CCG) has developed a proposal for urgent treatment centres for the citizens of Leeds and would like to hear your views. Over the last few years we have spoken to local people who have told us that it's not always clear who would be best placed to help you, or a loved one, when you're not feeling well or have been injured.
18. This is especially the case where you feel you need to be seen quite quickly but you know it's not an emergency. We know that the way services are currently designed to help you in this situation – which we often call urgent care services – are not easy to understand. Urgent care is care that someone feels is needed on the same day but their illness or injury is not life-threatening. This could include anything from cuts, minor injuries, bites or stings through to mild fevers, vomiting and diarrhoea etc.
19. We feel that our proposals will help simplify the system for you when you have an urgent care need.
20. The CCG is encouraging people to feedback their views by completing a survey, available online or in paper format. You can also attend one of the events the CCG has organised. Further details are available on the web address below.
21. Read the proposals in full and have your say today: www.leedsccg.nhs.uk/UTCSurvey.

The Leeds Big Thank You campaign

22. We write to make you aware of a new citywide campaign, the 'big thank you / you can be a winter hero'. This is a system-wide campaign that covers the NHS, Leeds City Council, community and voluntary sector organisations, carers and the unsung heroes among our communities. I hope you will join me in supporting this very compassionate campaign that we recently launched with the Yorkshire Evening Post.
23. Please join us in: Saying a public thank you to all those in our wards who are helping people stay well this. Write your message on the board here:
www.bigthankyouleeds.co.uk - you can see the messages we've already received here:
<https://bigthankyouleeds.co.uk/big-thank-you-gallery/>
24. Sharing the message on your social media and at events you are at, that we can all be winter heroes by: looking after our own health, checking in on our elderly or vulnerable neighbours and being prepared for bad weather.
25. The campaign seeks to encourage people to say a thank you to their winter heroes from all walks of life. This could range from frontline public sector staff, community and voluntary staff as well as people within our communities who look out for others such as unpaid carers or a community connector. At the same time we are also encouraging people to think about small steps they could take so that they too could be a winter hero. This could include getting a flu jab, looking out for neighbour or planning ahead for any bad weather. This is an opportunity to try an innovative approach to deliver some of our key prevention messages for winter in an effort to reduce wider system pressures.
26. We're pleased with the support we've received locally from the NHS in Leeds, Leeds City Council and our community and voluntary sector organisations. Recently we have also been joined by West Yorkshire Police, the British Transport Police and the Yorkshire Ambulance Service NHS Trust.
27. You will know many individuals and organisations in your ward and beyond who keep your community and the city going through winter and beyond. Now's a great chance to say thanks to them.

We're Proud to be 'Looking out for our Neighbours'

28. We are excited to announce that we are supporting a brand new community campaign from West Yorkshire and Harrogate Health and Care Partnership.
29. 'Looking out for our Neighbours' is a new campaign that aims to help prevent loneliness in our communities by encouraging people to do simple things to look out for one another.
30. Although lots of people in Leeds are already doing great things to help those around them, there is still more we can all do to positively impact on the wellbeing of others.
31. A Health Foundation report (December 2018) highlighted how living alone can make older people 50% more likely to find themselves in A&E than those living with family.

Pensioners living alone are also 25% more likely to develop a mental health condition. 'Looking out for our Neighbours' aims to change this - by inspiring people to do small things to reach out to the people around them.

32. The campaign will launch on the 15th March across West Yorkshire and Harrogate and has been co-created with over 100 residents in these areas, drawing on their neighbourly experiences. Keep an eye out for more information.

Community Events

33. The following events have either taken place recently or will take place in the Inner North East area between the submission of this report and the Community Committee meeting date.

Youth Summit

34. On 29 January the Inner North East Youth Summit took place at the Civic Hall. The event was a great success with 90 pupils attending in total. This included pupil representatives from 10 different schools (including 2 secondary) representing all of the three Inner North East wards: Chapel Allerton, Moortown and Roundhay.
35. The results from the consultation are currently being collated and this will help to influence how the Youth Activity Fund is spent in this area. The results of the consultation will be shared with elected members and partners so that the voice of young people in this area will impact on the youth projects that take place.
36. The young people engaged in all of the activities and they were great representatives of their school and for young people in this area.
37. Following on from the youth summit a funding round is currently open from 8 February until 8 March.



Moortown and Meanwood Welcome Stones

38. Working with Moortown Community Group and Meanwood Valley Partnership, the Moortown councillors funded four welcome stones. In December last year, three out of the four stones have been installed. The fourth and final stone will be installed once the East Leeds Orbital Roundabout has been completed.



Moortown Park

39. In December a new large green play space with a secure dedicated play area for younger children opened. The park features a play area with swings, monkey bars and a roundabout, as well as a sandpit and seating areas.



Roundhay Park

40. The start of this year saw the official opening of the new playground at Roundhay Park. With the support of local councillors, the majority of the funding of the playground was done through Friends of Roundhay Park. The new play area features include a castle, pirate ship, static train, swings, somersault bars and an explorer's bridge and a roundabout.



Communications & Social Media

41. The Communities Team officers have continued to use social media to promote the activities of the Inner North East Community Committee as well as advertising community events and local opportunities. The INE Facebook page recently reached 717 'likes' up 10 from the 707 reported at the last Community Committee in December 2018. Social media continues to be an important communications tool between the council and local residents, and work is ongoing as to how this resource can be further utilised.

Conclusion

42. The report outlines a wide range activities being undertaken or supported by the Community Committee.

Recommendations

43. That members of the committee note the contents of the report and make comment where appropriate.

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Inner North East Health and Wellbeing Update Report January 2019

Cold Weather and Isolated / Vulnerable residents

Where's your next hot meal coming from?



If you are a carer, paid or voluntary, a neighbour, someone close to a vulnerable isolated older person or a health and social care professional such as a social worker or district nurse, you may come across someone who is having problems with eating and possibly at risk of malnutrition.

One in ten people are malnourished – often those who are lonely, have a change in personal circumstances, have mobility problems, don't know how to cook, don't know what to cook or just no longer interested.

What do we mean by malnutrition? It is a serious condition that occurs when a person's diet doesn't contain the right amount of nutrients and can be either:

- under-nutrition – not enough nutrients
- over-nutrition – more nutrients than you need

Malnutrition and dehydration are both causes and consequences of illness and have significant impact on anyone's health

But how can we help? Just by starting a conversation:

- "It's going to be cold – have you got a hot meal for later?"
- "I'm off to the shops – need anything?"
- "What are you having for dinner tonight?"
- "Fancy a hot drink?"

It means you can start talking about food and drink in a casual way and find out what help they need. The website www.leeds.gov.uk/nexthotmeal gives you access to all sorts of support material and information that you can pass on too.

So the next time you visit an older person, either professionally or personally, why not ask "Do you know where your next meal is coming from?" and see what happens.

Lunch Clubs

2018/19 saw 87 lunch clubs funded across the city with just over 2,800 older people receiving a hot, nutritious meal for around 40 weeks of the year.

Leeds Community Foundation, in partnership with Leeds City Council, are pleased to be offering grants to support the vital work of lunch clubs across the city for 2019/20. These grants are specifically for the running costs of lunch clubs and can support new clubs as well as helping existing ones to continue delivering services.

Clubs must run activities in Leeds and be providing regular hot meals to local older people. Funding is awarded as a contribution towards running costs and can help with rent, training, meal costs and volunteer expenses. The scheme cannot cover day trips, home delivery of meals or additional social activities provided by lunch clubs. In order to be eligible, clubs must:

- be run by a management committee, have a constitution/governing document and a bank account in the name of the club (or of the charitable Organisation which runs the club)
- serve approximately 20+ hot meals per week to older people (if you have a smaller number, the panel may use discretion and award a grant which as be scaled down proportionately)
- operate for at least 40 weeks of the year (if you operate for fewer weeks, the panel may use discretion and award a grant which as be scaled down proportionately)
- have adequate insurance and volunteers who are trained, specifically in Food Handling
- new clubs must be able to demonstrate the need for their services
- clubs must make use of appropriate training for volunteers and be prepared to work with other local organizations

The deadline for receipt of applications is 12 noon on Thursday 14th February 2019. Any queries about the program can be directed to the Leeds Community Foundation Grants Team on 0113 242 2426 or e-mail grants@leedscf.org.uk

Cold Weather and Older Citizens

It is that time of year again when seasonal influenza is here and time to promote the uptake of the best protection – the vaccine.

The link below is for the Council's public facing webpage that has a wealth of information on the why, who and how. Leaflets and posters are available to promote uptake of the vaccine and these can be viewed and downloaded via the webpage.

Leaflets and resources are also available from the Public Health Resource Centre

Please encourage uptake of the flu vaccine with service users, their families and carers and frontline staff as you feel appropriate.

For more information on any of these topics please contact Kevin.McGready@leeds.gov.uk or go to www.leeds.gov.uk/flu

Winter Friends

Following on from work carried out in 2018 an e-briefing has now been made available to support more people to become Winter Friends. Being a Winter Friend means you are equipped with knowledge, resources and signposting information to support a vulnerable person during winter. There are nine evidence based, high-impact interventions that can support vulnerable people during winter and these are covered in the Winter Friends e-briefing.

You can now access the Winter Friends e-briefing on the Public Health Resource Centre Website by clicking on [Winter Friends e-briefing 18/19](#) (please note you will need to open the file and play as a slideshow in PowerPoint).

Once the e-briefing has been viewed, Winter Friends can collect a resource pack from the Public Health Resource Centre (Technorth Centre, 9 Harrogate Road Leeds LS7 3NB) to support conversations and promotion of relevant campaigns.

To provide and increase support across Leeds, we would be really grateful if this information could be shared to encourage access to the resources.

For more information on any of these topics please contact Rachel.Brighton2@leeds.gov.uk

Social Isolation

Tool for signposting vulnerable citizens to support services

Go to <https://leeds.care.vu/>

Using the isolation support tool

The isolation support tool helps you find the names, websites and phone numbers of support resources for residents who may be socially isolated.

1. Click on the menu ☰ and select "Isolation Tool".
2. If you know the category for resources you want to look up, pick "Choose from list" and pick the category from the list.
3. If you don't, click "Interactive" and the tool will ask you some basic questions about the resident, leading you to the most appropriate category. You can go back or restart at any time.
4. By default, all resources are shown. If the resident is not older, BAME or LGBT+, you can exclude resources that are specifically for these people by unticking the boxes at the bottom at any time. Contact Jonathan.Hindley@leeds.gov.uk for more information.

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Report of the City Solicitor

**Report to: Inner North East
(Chapel Allerton, Moortown and Roundhay)**

Report author: Gerard Watson, Senior Governance Officer, 0113 37 88664

Date: 4th March 2019

For decision

Dates, Times and Venues of Community Committee Meetings 2019/2020

Purpose of report

1. The purpose of this report is to request Members to give consideration to agreeing the proposed Community Committee meeting schedule for the 2019/2020 municipal year, whilst also considering whether any revisions to the current meeting and venue arrangements should be explored.

Main issues

Meeting Schedule

2. The Procedure Rules state that there shall be at least four ordinary or 'business' meetings of each Community Committee in each municipal year and that a schedule of meetings will be approved by each Community Committee. In 2018/19, this Committee is scheduled to hold 4 meetings.
3. To be consistent with the number of meetings being held in 2018/19, this report seeks to schedule 4 Community Committee business meetings as a minimum for 2019/20. Individual Community Committees may add further dates as they consider appropriate and as the business needs of the Committee require. The proposed schedule has been

compiled with a view to ensuring an even spread of Committee meetings throughout the forthcoming municipal year.

4. Members are also asked to note that the schedule does not set out any Community Committee themed workshops, as these will need to be determined by the Committee throughout the municipal year, as Members feel appropriate. During 2018/19, for those Committees which held workshops, many took place either immediately before or after the Committee meetings. Therefore, when considering proposed meeting arrangements, Members may want to consider whether they wish to adopt a similar approach to the themed workshops in 2019/20, as this could impact upon final meeting times and venues.
5. The following provisional dates have been agreed in consultation with the Localities team. As referenced earlier, this report seeks to schedule a minimum of 4 Community Committee business meetings for 2019/20 in order to ensure that the dates appear within the Council's diary. Individual Community Committees may add further dates as they consider appropriate and as business needs of the committees require.
6. The proposed meeting schedule for 2019/20 is as follows:
 - 1st July 2019 at 7pm
 - 2nd September 2019 at 7pm
 - 2nd December 2019 at 7pm
 - 2nd March 2020 at 7pm

Meeting Days, Times and Venues

7. Currently, the Committee meets on a Monday at 7pm and the proposed dates (above) reflect this pattern.
8. Meeting on set days and times has the advantage of certainty and regularity, which assists people to plan their schedules. The downside might be that it could serve to exclude certain people i.e. members of the public, for instance, who have other regular commitments on that particular day or who might prefer either a morning or afternoon meeting or a meeting immediately after normal working hours. Therefore, the Committee may wish to give consideration to meeting start times and venue arrangements which would maximise the accessibility of the meetings for the community.
9. Members may also wish to take this opportunity to consider and agree any appropriate meeting venue arrangements for the forthcoming municipal year.

Options

10. Members are asked to consider whether they are agreeable with the proposed meeting schedule (above), or whether any further alternative options are required in terms of the number of meetings, start times or venue arrangements.

Corporate considerations

10a. Consultation and engagement

The submission of this report to the Community Committee forms part of the consultation process as it seeks the views of Elected Members with respect to the Community Committee meeting schedule and venue arrangements.

In compiling the proposed schedule of meeting dates and times, the current Community Committee Chair and colleagues within the Localities team have been consulted.

10b. Equality and diversity / cohesion and integration

In considering the matters detailed, Members may wish to give consideration to ensuring that the Community Committee meeting arrangements are accessible to all groups within the community.

10c. Legal implications, access to information and call in

In line with Executive and Decision Making Procedure Rules, the power to Call In decisions does not extend to decisions taken by Community Committees.

Conclusion

11. The Procedure Rules require that each Community Committee will agree its schedule of meetings and that there shall be at least 4 business meetings per municipal year. In order to enable the Committee's meeting schedule to feature within the Council diary for 2019/20, Members are requested to agree the arrangements for the same period.

Recommendations

13. Members are requested to consider the options detailed within the report and to agree the Committee's meeting schedule for the 2019/20 municipal year (as detailed at paragraph 6), in order that they may be included within the Council diary for the same period.
14. Members are requested to give consideration as to whether they wish to continue with the Committee's current meeting and venue arrangements or whether they would like to request any amendments to such arrangements.

Background information

- Not applicable

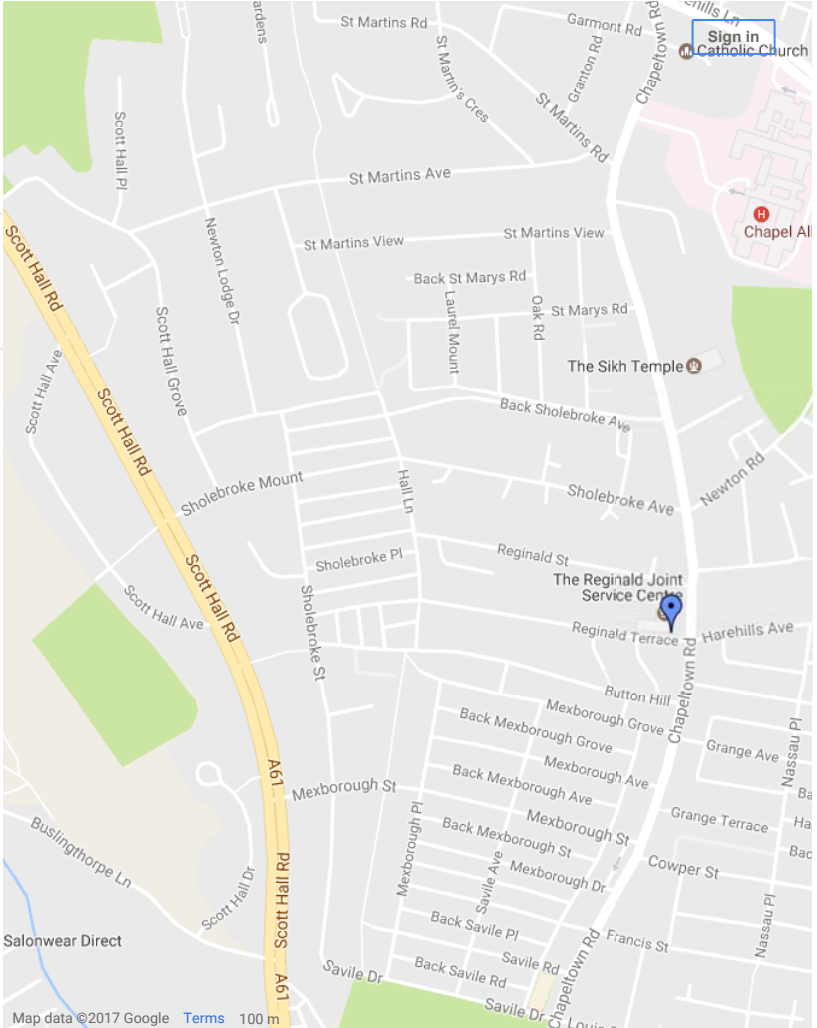
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Reginald Centre

The Reginald Centre is located on 263 Chapeltown Road, Leeds, LS7 3EX
353 views
[SHARE](#)

☒ Untitled layer

 Reginald Centre



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